

KS2 Remote Learning Information Booklet



What is the purpose of this booklet?

This booklet has been written to inform you of the things you need to know regarding remote learning **in the case of** partial and/or full bubble closure or full school closure.

We are not moving to remote learning yet so please still send your child(ren) to school as normal.

When will this happen?

Your child may have to access remote learning if:

- They have to isolate at home.
- They are part of a partial or full bubble closure and have been sent home for a period of isolation.
- The school has been asked to close by the government.

If there has been a bubble or school closure, we will confirm this by writing to you.

What We Are Doing In School

- Each child in Key Stage 2 will be given a login for Microsoft Teams.
- This is because we will be using Microsoft Teams to stream live lessons and set work **in the case of** a partial/full bubble/school closure.
- Teachers will go through how to use Microsoft Teams with each KS 2 class in school, in our ICT suite, so that all children are confident in using it.
- Teachers will ensure that children write their login details in their Reading Diaries so it is somewhere safe.
- Don't worry, we will let you know if we want your child to start using Microsoft Teams to access remote learning.

What You Can Do To Support Your Child

- Go onto Microsoft Teams website:
<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/log-in>
- See if your child can use their login details to sign in to their account.
- See if they can navigate the site and practise downloading the resources their teacher has uploaded for them.
- Give your child opportunities to keep practising using the site so they get more and more familiar with it.

Rules for Remote Learning – Children and Parents/Carers

- Every live-streamed lesson should take place in a room which is NOT the child's bedroom for example, in the kitchen, using the kitchen table.
- Parents and carers should be aware of the lesson happening but **not** engage in the lesson directly for example, talk to the other children or the teacher.
- Children should be dressed appropriately.
- Children should behave like they do when they are in school.
- Children are only allowed to use the 'chat' function in Microsoft Teams for work-related chat.
- Children must stop using the 'chat' function in Microsoft Teams by 6pm.

Rules for Remote Learning – Teachers

- Teachers will give parents/carers a weekly timetable of when live lessons will be happening.
- Teachers will give notice if a live lesson's timings needs to be altered for any reason.
- Teachers will give feedback during live lessons.
- Teachers will set Topic and other work (for example, Maths Fluency, Vocabulary, Geography etc) by uploading it onto Microsoft Teams and give feedback when and where appropriate.