

# Firbeck Academy - Attendance Road Map

In line with the DfE Statutory Guidance (in force from 19th August 2024) we offer a supportive, stepped, attendance approach. We will offer a welcoming ethos with high expectations for all. We will assess data to identify absence trends and use preventative discussions/meetings with families to listen, understand and support to remove barriers. Where needed, we will formalise support to nurture improvement with Attendance Support Plans and as a last resort we will consider more formal Education Welfare support and/or enforce legal sanctions.

## STEP 1 - Identify, Assess and Prevent

Our daily actions and processes aim to promote positive relationships with children and families to prevent absence.

We will monitor attendance weekly, parents will be informed of the number of days absence up to date and Class Teachers will engage in supportive conversations with children and families.

We will use praise and incentives to promote positive attendance in school.

We will complete home visits for unexplained absences of more than 2 consecutive school days or where there is a genuine concern.

## STEP 2 - Early Absence Support

If the National Absence Threshold is met (**10 sessions—10 half days/5 full days - within a 10 week rolling period**) we will schedule meeting with parents and school senior leaders to identify what support and adjustments we can provide to prevent any further absences.

This will be facilitated through a jointly agreed Attendance Support Plan between home and School.

An Early Help Assessment can also be considered.

## STEP 4 - No Improvements - Legal Action

Legal Action (Penalty Notices or Prosecution) MAY be requested from Nottingham City Council if unauthorised term time absence is taken or if overall absence continues to occur and reaches or exceeds the National Threshold for Absence. Despite Steps 1-3 being attempted Statutory Guidance states that a referral to Children's Social Care for children with 'Severe Absence' (less than 50%) should be considered to obtain 'Intense Support'

## STEP 3 - Formalised Support

Where absence continues and early absence interventions are not resulting in improvements, support will be sought from Nottingham City Council's Education Welfare Team and any other appropriate agencies.

